

# National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi - Pakistan  
Tel. No. 521-8530, 920-1271 Ext. 3122, Fax: 920-1289  
www.nicvd.org

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Total No. of Sheets: 08

## TERMS & CONDITIONS

Tender No. 08/2021 Dated: 02.02.2022  
FOR THE YEAR 2021-2022

Supply of Liquid Medical Oxygen with  
V.I.E. Charges Qty-Approx. 600000 Cubic Meter per year  
& Refilling of Different Type of Medical Gas Cylinders.

- i) Cost of Tender is **Rs. 1000/- (Rupees One Thousand only)** [Not refundable].
- ii) Tender Selling Date from **14-01-2022 to 28-02-2022**.
- iii) Tender Submission Date **02-02-2022** before **11:30** a.m. (in Procurement Department)
- iv) Tender will be opened on **02-02-2022** at **12:00** noon in Conference Hall of NICVD, Karachi.

### **NOTE:**

**Read the Terms & Conditions carefully and fulfill all requirements.**

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

1. In this tender one Envelopes procedure of SPPRA-2010 46 will be followed i.e. (i) The bid shall comprise **One envelope**. Envelope shall contain the financial proposal and the technical proposal (ii) The envelope **should be dropped in box**.

In Bid, the bidder must provide company profile, technical bid, data sheet and Literature , catalogue of quoted items in English and all other documents; otherwise, the bid will be ignored. The technical evaluation will be done on the basis of data sheet provided by the vendor as per technical bid. The vendor should mention financial offer along with a Bank Draft/Pay Order of 1% value of the quoted item, in the name of Executive Director, NICVD, Karachi, as Bid Security and it will not be released till complete supply of item of the tender. In case the tender is accepted by competent authority and the supplies are not made according to samples/specification within stipulated time (i.e. 30days) the Bid Security for the tender would be forfeited to the NICVD account.

2- The tenderer can quote all or any item mentioned in the enclosed list.

3- Tenders are to be submitted by the authorized agents.

4- The prices once offered by the firms will not be changed during the same fiscal year. Documentary proof by the competent authority should be submitted along with the tender for price quoted.

5- **Last year paid Income Tax Certificate should be submitted along with technical bid.**

6- Proof for the payment of custom duties and paid taxes must be attached at the time of delivery of all items otherwise payment will not be released and tender will be rejected out right.

7- ONE SAMPLE TENDER PROFORMA is being supplied with the list. Any items have to be quoted **ON THIS PROFORMA OR TYPED ON SAME PATTERN**. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates are to be quoted. (All items should be quote as per Serial Number of Tender list otherwise tender will not be considered). & must provide USB of quoted

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technical specifications.

- 8- Specification with detail of items must be mentioned in technical bid against each item, for which quotation is given, otherwise tender will not be considered.
- 9- Price of quoted items should not in any case be more than the existing and local market. Printed price list of the distributors indicating Trade Price and Retail Price should be attached. The prices once offered by the firms will not be changed during the same fiscal year.
- 10- As far as possible, all supply will be made by the actual manufacturers directly or nominate their authorized distributors. If the manufacturers has nominated the authorized agent, any penalty in case of breach of terms and conditions will be levied on the agent but the distributors may not be nominated/changed after finalization of the tender throughout the tender period. In exceptional case changes may be approved by the tendering authority.
- 11- The supplies will have to be delivered at the premises of NICVD on the suppliers risk and cost. Any leakages or shortage of gases will be recovered from the suppliers. Undertaking must be submitted for recover of any leakage or shortage.
- 12- In case, the tenderer fails to execute the purchase order strictly in accordance with terms and conditions laid down in the tender the purchase order will stand cancelled after 02 contiguous reminders and the procuring agency can ask the second bidder in tender for supply of the concerned items without the "NO-PROVISION LETTER" by the first bidder as item are of utmost important for the care & management of Cardiac Patients.
- 13- **The tenderer's must be registered with the Sales Tax Department under sales tax act 1990 and sales invoice issued must shown element of sales tax if applicable separately copy of Sales Tax Registration Certificate must be attached with technical bid.**
- 14- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit at call @ **3%** of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD till the end of the tender period
- 15- The competent authority will blacklist the firm and distributor for supply of sub-standard items, incomplete supply, late supply, inferior quality supply, short supply or wrong supply etc., and hence their Bid Security will not be released and amount will be forfeited in the NICVD Account, which will be considered as final.
- 16- After finalization of the tender, this Institute will intimate the tenderer regarding approval of their items and they will acknowledge receipt letter for acceptance the supply for fiscal year 2021-2022 & tender will be extendable for further one year with the approval of competent authority.
- 17- The tenderer will also give their permanent and business address with telephone numbers which can be inspected by tender committee or their number as and when deemed necessary. No tender will be accepted if no proper address will found.
- 18- **Tender for the financial year 2021-2022 & 2022-2023, supply order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year after decision of the tenderer.**
- 19- The tenderer will assure us for the policy of providing the medical gases.

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- 20- The Executive Director, NICVD, Karachi reserve the rights to increase or decrease the quantity mentioned in the tender.
- 21- The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- 22- The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.
- 23- Tender will be allotted to only register firms and their local agents. Those who have not provided complete papers as required will not be considered.
- 24- The rates should be quoted in FOR basis separately.
- 25- Conditional Tenders will not be accepted.
- 26- The mentioned documents in **DATA SHEET** should be submitted along with technical bid.
- 27- Defaulter in previous tender will not be considered in any case.
- 28- It is also very important that a soft copy (USB) of the quoted typed items must be provided as per bid sheet with technical bid for urgent processing of the tender.
- 29- After finalization of tender procuring agency requires signing of a written contract agreement on Rs.500/- stamp paper duly attested by Oath Commissioner from the date on which the signatures of both the procuring agency and the successful bidder are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time.  
  
Provided that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.
- 30- NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No.52A, 6<sup>th</sup> schedule of Sales Tax Act, 1990.  
“Goods supplied to hospital run by the Federal or Provincial Governments or charitable operating hospital of fifty beds or more or the teaching hospital of statutory universities of two hundred or more beds.

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**31- Criteria for Evaluation of Bid (as per annexure)**

- 32- All Mandatory requirement as per annexure "A" must be submitted otherwise bid would not be consider.
- 33- Submission of documents as per data sheet (total marks-30)
- 34- Specification compliance (as per evaluation sheet total marks-70)
- 35- Compliance of Terms & Conditions and additional terms & conditions of the Bid form.
- 36- Passing Marks 70% must be obtained in technical bid.
  
- 37- The decision of the NICVD will be final and binding.
- 38- After finalization of tender procuring agency requires signing of a written contract agreement on stamp paper with 0.35% of total awarded amount as per instruction of Sindh Revenue Board, duly attested by Oath Commissioner from the date on which the signatures of both the procuring agency and the successful bidder are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time. Provided that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.

**Note:** Only one representative of a firm who has been authorized will be present at the time of opening of tender.

I / We agreed above mentioned terms & conditions:

Name of Contractor \_\_\_\_\_ Signature \_\_\_\_\_  
Full Address \_\_\_\_\_.

Contact person Name: \_\_\_\_\_  
CNIC # \_\_\_\_\_  
Postal Address \_\_\_\_\_  
E-mail Address \_\_\_\_\_  
Stamp \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Fax No. \_\_\_\_\_  
Mobile No. \_\_\_\_\_

**WITNESSES**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

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## **Qualification Criteria and Specifications for the Supply of Medical Gases**

### **Manufacturing:**

1. The tenderer must exhibit evidence of capability to produce range of medical gases at its own facility (ies) i.e. Liquid Medical Oxygen, Compressed Medical Oxygen, Nitrous Oxide Gas, Medical Carbon Di Oxide, Helium, Medical Air under the British, US or European Pharmacopoeia.
2. Supply of medical gases are of critical lifesaving nature no excuse whatsoever shall be accepted for any delay/and or disruption of supplies.
3. Tenderer must provide evidence of the production of medical gases under British (BP)/ US (USP) or European (Eur. Phar.) pharmacopoeia.
4. Medical Gases must be manufactured under CGMP (Current Good Manufacturing Processes) and ISO guidelines. Evidence of this must be submitted as qualified/licensed by a Competent Authority.

### **Quality & Traceability:**

1. The tenderer must demonstrate the ability to trace each and every batch of any medical gas produced and processed inhouse or otherwise sold directly or indirectly to the end consumer (hospital), under a comprehensive batch recall process as defined under GDP.
2. The tenderer must provide evidence of periodic quality testing records of the medical gas major and minor components. The QC Lab must be fully equipped to test all gas components listed under the Pharmacopoeia using the appropriate test equipment.
3. Manufacturers of medical gases to show proof of company facility to test compressed medical oxygen cylinders under the DOT 3 AA standard. Specifically, proof of capability for Hydrostatic Pressure Test for cylinders.

### **Reliability & Patient Safety:**

1. For liquid medical gas manufacturers evidence of HTM certified *Authorized Person* who has the credentials and authority to design, install, supervise, validate and maintain a bulk liquid medical oxygen installation at a hospital.
2. The ability of the tenderer to demonstrate installation of independent low/high level and pressure alarms at the VIE installed at hospitals for both the VIE and the hospital supply line.
3. Proof of installation of medical oxygen compliant - low pressure, high flow capable of at least 3000 Liters per minute flow at the hospital VIE system for round the clock maintenance of pressure and flow requirements of the hospital without requiring a manual pressure adjustment and/or to cater and regulate the correct pressure and flow even to the farthest wards of the hospital.
4. The ability of the bidder to demonstrate having a dedicated in-house Medical Gas Pipeline System team of experts who can respond to, investigate, analyze, diagnose, propose, execute and validate any hospital emergency and/or complication arising out of the medical gas pipeline system failure and the ability to fully and effectively prevent, control and manage any medical gas supply related issue.

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ANNEXURE- "A"

## DATA SHEET

**Tender No. 08/2021 Dated: 02.02.2022**  
**FOR THE YEAR 2021-2022**

**Supply of Liquid Medical Oxygen with**  
**V.I.E. Charges Qty-Approx. 600000 Cubic Meter per year**  
**& Refilling of Different Type of Medical Gas Cylinders.**

S.NO	A- MANDATORY	Tick relevant box Annex # must mention
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Bid Security (1% of Bid value of the quoted items) As per clause no 1-b with commercial bid.	
8	Valid agency certificate/agreement valid for till next financial year. Against tender # <b>08/2021</b>	

S.NO	B- DOCUMENTS	Total Points 30	Obtain Points Annex # must mention
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	1. Literature and catalogue of quoted items in English.	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped including all papers should be signed and stamped by competent authority.	2	
10	Undertaking that the firm will supply the required gasses as required.	2	
11	Certificate that the prices quoted are not high or more than local/imported market.	2	
12	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
13	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
14	A Certificate that items are using for local population	2	
15	Documents should be submitted according to S.No.	2	
<b>TOTAL MARKS</b>		<b>30</b>	

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## EVALUATION CRITERIA

S. No.	Technical Specification Compliance Report	Total Points 70	Obtain Points
1	Evidence of production of medical gas under British / US pharmacopoeia.	10	
2	Production must comply with ISO Guideline need evidence	10	
3	Evidence of periodic quality testing record of medical Gases.	15	
4	Proof of facility for Compressed medical gas cylinder for Hydrostatic pressure test	15	
5	Install Alarm system for VIE with in Hospital to show VIE and Line pressure	10	
6	Written evidence for continues supply of medical gases.	10	
	<b>TOTAL POINTS</b>	<b>70</b>	

Qualification Marks – 70 out of 100

### Supply of Liquid Medical Oxygen with V.I.E. Charges Qty-Approx. 600000 Cubic Meter per year & Refilling of Different Type of Medical Gas Cylinders.

S.NO	Name of Articles	Qty
1	Liquid Medical Oxygen with V.I.E. Charges	Approx. <b>600000</b> Cubic Meter Per year
2	Refilling of Different Type of Medical Gas Cylinders. i. Oxygen ii. Nitrogen iii. Carbon dioxide iv. Helium v. Nitrous Oxide	500 APD APD 120 APD

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## TENDER PROFORMA FOR BID

Tender No. 08/2021 Dated: 02.02.2022

FOR THE YEAR 2021-2022

Supply of Liquid Medical Oxygen with  
V.I.E. Charges Qty-Approx. 600000 Cubic Meter per year  
& Refilling of Different Type of Medical Gas Cylinders.

Sr.#	Description	Specification of Quoted items	Qty.	Unit	Reg #	Make	Country of Origin.	Rate per Unit F.O.R. Price	Delivery Period	With or Without Sales Tax.

Signature

Official Seal