



Establish and nurture relationships with key stakeholders to promote NAPA and ensure timely and accurate communication.

Job Qualifications:

Preferably a Master's degree in Communications, Public Relations or other relevant fields from well-respected university.
Demonstrated track record of successfully managing Corporate Communications for 5 years or more.

Presentable personality with excellent writing and speaking skills in both English and Urdu.

Proven experience in managing digital and social media platforms and campaigns.

Demonstrated experience with software and technology with a solid background in creating content and messaging for diverse internal and external audiences across a variety of formats.

High energy, initiative, and a drive to excel.

Proven history of working closely with senior executives on various communication strategies and activities.

It is important for both positions that candidates value the significance of performing arts in society and carry an innate interest in art and culture.

Interested candidates are invited to apply online at hr@napa.org.pk by January 31, 2024.

NAPA is an equal opportunity employer.



napa

NATIONAL ACADEMY OF PERFORMING ARTS

6th Floor, Near 100-105, Sector 10, D-11, Islamabad. E-mail: hr@napa.org.pk

Website: www.napa.org.pk



SINDH INSTITUTE OF CARDIOVASCULAR DISEASES

Rafiqi (H.I.) Shabreeb Road, Karachi

Tel. No. 3521-8530, 9920-1271-75 Ext. 419 & 475, Fax: 9920-1289

Website: www.sicvd.org

Ref. SICVD/TKHYD/SC/No/20123-24

TENDER NOTICE FOR SICVD - HYDERABAD SATELLITE CENTRE

**Tender No: 28/2023
FOR THE YEAR 2023 - 2024 & 2024 - 2025**

**Tender for Renovation/Up-gradation of
(Electrical, Civil & Plumbing works) as per S.O.G**

Sealed tenders addressed to Executive Director SICVD, Karachi are invited under SPPRA rules, 2010 amended 2019 (49X1) with following eligibility criteria from well-reputed Contractors. Tenders must be registered with Sales Tax Department on FOR basis for the following jobs for the financial year 2023-2024 & 2024-2025.

Eligibility Criteria:

01. Valid registration (2024) with Pakistan Engineering Council (PEC) in Category C-3 and above, Specialization code CE-01, CE-06, CE-10
02. Registered with Sindh Revenue Board and FBR (NTN & SST Registered)
03. List of at least three similar assignments each with worth of cost of this project, completed over the past 05 years with completion certificate.
04. Minimum 03 graduate engineers with more than 10 years of experience in the similar projects.
05. Projects of similar worth (03 nos.) executed during last 05 years with valid completion certificate.
06. Must possess experience of Civil, Electrical & Plumbing works with Hospitals both in private sector as well as in public sector.
07. Bidder must have financial statement of worth of Rs 50 Million with three year business turnover.
08. Bidder has no litigation with any client.
09. Bidder is not blacklisted with any Government organization.
10. Contractors/Service providers with experience of composite services such as Civil, Electrical & Plumbing will be given preference.

S. No.	Description	Tender No.	Estimated Cost	Quantity and Specifications are available in Tender Documents	Last Date of Submission of Bids	Opening Date of Technical Bids
01.	Tender for Renovation/Up-gradation of (Electrical, Civil & Plumbing works) as per S.O.G	28/2023	26 Million		05-02-2024 Monday At 11:00 a.m.	05-02-2024 Monday At 11:30 a.m.

Prescribed Proforma with detailed specifications, terms and conditions can be obtained from Accounts Department (Tel. No 99201271 Ext.333 against request letter of bidder) S.I.C.V.D., Karachi between 09:00 a.m. to 05:00 p.m., against cash payment of Rs. 3,000/- (Non-refundable) on any working day from 17th January 2024 to 2nd February 2024.

Single Envelope should be submitted in the office of Head of Procurement. Tenders may be dropped in the tender box between 08:30 a.m. to 11:00 a.m., which will be opened on the above mentioned dates and time at Lecture Room of Nursing Hostel Building/Head of Procurement Office SICVD in the presence of Tender Opening Committee and one representative of participants.

All tenders should be submitted along with a pay order / bank draft of 2% of the total bid amount in the name of Executive Director, SICVD, Karachi as bid security.

Note:

1. Evaluation criteria would be strictly followed.
2. This advertisement is also available on SPPRA website

**EXECUTIVE DIRECTOR
SICVD**